CITY OF LA JUNTA  
COUNTY OF OTERO  
STATE OF COLORADO  

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, September 10, 2019, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present:  
Jim Goodwin, Commissioner  
Frank McKenzie, Vice-Chairman  
Jeffri Pruyn, Mayor  
P. Lorenz Sutherland, Chairman  

Absent:  
Mike Bourget, Commissioner  

Also present:  
Rick Klein, City Manager  
Bill Jackson, Asst. City Manager  
Phil Malouff Jr., City Attorney  
Melanie Scofield, City Clerk  
Gary Cranson, ARPA Representative  
Tom Seaba, Director of Water & Wastewater  
Darren Adame, Director of Engineering  
Aliza Libby-Tucker, Director of Finance  
Bette McFarren, Tribune Democrat  

MINUTES OF PREVIOUS MEETING  
Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of August 13, 2019. Hearing none, he declared the August minutes approved as published.

CITIZEN PARTICPATION  
1.  There was no citizen participation.

REPORTS  
A.  **Budget for 2020.**  Aliza Libby-Tucker gave the following report:  
Aliza handed out the budget for 2020 along with the change in fund balance and net cash.

B.  **ARPA Board.**  Gary Cranson gave the following report:  
1.  Financial and Operating Report:  July 2019 (abbreviated)  
   - YTD Revenues from Power Sales are greater than budget by $256,434 (1.6%).  
   - YTD Total COGS are over budget by $40,313 (0.4%).  
   - YTD Gross profits are better than budget by $440,256.  
   - YTD Total A & G Expenses are under budget by $315,439.  
   - YTD Net Revenues are $2,495,606.  
   - Debt Service Coverage Year to Date is 1.40X.  
   - Net Revenues for the month are $817,499.  
   - Member energy sales 2019 YTD are 4.7% less than 2018.  
   - Member energy sales are 2% better than budget YTD.  
   - All in Power Cost to members for 2019 YTD was $0.1025 per kWh.  
   - June energy supplied primarily by TWIN EAGLE and WAPA:  
     - TWIN EAGLE 64%  
     - WAPA 32%  

   Subject to approval at the  
   October 8, 2019  
   Utilities Board Meeting
<table>
<thead>
<tr>
<th>Area/Source</th>
<th>Rate ($) per mWh</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loveland Area (LAP)</td>
<td>28.08</td>
</tr>
<tr>
<td>CO River Storage (CRSP)</td>
<td>26.82</td>
</tr>
<tr>
<td>Wind</td>
<td>4% 43.43</td>
</tr>
</tbody>
</table>

- Blended rate for July was $46.36 per mWh (budget $46.10).
- Blended rate is $1.42 per mWh higher in 2019 compared to the 2018 rate of $44.94.
- Twelve-month average energy rate of $48.00 per mWh.
- July revenue from Member sales of $3.21 million.
  - Revenue from energy sales was $2.78 million
  - Revenue from demand units was $366,167
- 2018 Member revenues for July were $3.23 million

2. General Manager Report
   - Western Energy Imbalance Service (WEIS), SPP, CAISO, MEAN< WAPA and Tri-State FERC filing activities were updated.
   - Discussed "Project Based Contracting" approach to allowing ARPA members to have more control over their power supply options.
   - Contingency planning for failure of the LRP sale to current prospect was discussed.
   - Planning for 2020 budget ongoing; final budget hearing and adoption will be at the December 5, 2019 meeting.

C. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
   - Replaced all cartridge filters (528).
   - Repaired chlorine pump, gasket leak on RO “B”, reserve pump packing, chlorine and caustic injectors, and sprinkler system at 3-million gallon tank.
   - Continue to work on telemetry system. North tank took a lightning strike which fried the radio and PLC. In the process of getting the new style radio to communicate with our older system.
   - Troubleshooting issues with wells #12 & #15.
   - Grounds maintenance and meter reading.

2. Distribution
   - Water main and fire suppression line replacement at DeBourgh Mfg. continues.
   - Repaired main between 0th and 12th street on Raton.
   - Installing new service for municipal building.
   - Equipment maintenance and meter reading.

3. Wastewater
   - Treated 30.35 million gallons. Removed 45 ft³ of screenings and 119 ft³ of grit.
   - Jetted 8,100 feet of main in reference to nine-teen emergency calls and thirty-seven man-hole locates. Annual jetting is at 26,572 feet.
   - Veris completed digester decommissioning. Pressed 86,450 gallons of sludge, and hauled 888 tons to a landfill near Pueblo.
   - New plant rated at 98% complete.
     - AmWest to complete SCADA integration. Delayed due to delayed delivery of final systems.
     - Demolition of old plant complete. All site work is complete.
     - Items on final punch list are being attended to.
     - Had issues with one gear box on a drive system with the orbal basin. Gear box was removed and sent back to the manufacturer for repair/replacement.
     - Moltz Construction is de-mobilizing.
     - Final inspections/walkthroughs should be completed by September 30th.
   - Grounds maintenance.

4. All Departments
   - Safety meeting concerning personal protective equipment.
   - Continuing to assist with an Arkansas Valley Conduit Regionalization Study.
• The Rocky Mountain Section of the AWWA will conduct a one-day training in La Junta on October 17th.

D. Power Distribution. Bill Jackson gave the following report:
1. Line Crew
   • Helped the service man with cut-offs. There were fifteen on the East side and ten on the West side.
   • Trouble with the LP52-4 but could not find anything.
   • Finished tree trimming on the West side, have moved to the East side.
   • Pulled wire to street light at 2nd and Colorado.
   • Found a radio meter from two years ago.
   • Going to dormant houses and cutting the services at the pole.
   • Had a hit on LP52-4 that was caused by an overloaded transformer.
   • Another hit on AB52-6 due to a lightning strike.
   • Trench is ready for the substation on the North side of the Light Plant.
   • Put a pole enforcer on a pole at the Shell gas station.
   • Took care of the Welcome banner for OJC.
   • Replaced a pole on West 10th Street.
   • Put terminators on the substation at the warehouse.
   • Helped with the new feed for the North end of the plant.
   • Took two hits on LP52-4 and could not find anything.

C. Power Plant. Bill Jackson gave the following report:
1. Distributive generation bids are due in on the 19th of September.
2. The estimated cost of the project has been included in the 2020 budget.
3. Once we know this figure, we can proceed from there.

D. Sanitation. Darren Adame gave the following report:
1. August report.

<table>
<thead>
<tr>
<th></th>
<th>Month to Date</th>
<th>Month to Date</th>
<th>Over/Under</th>
<th>Year to Date</th>
<th>Year to Date</th>
<th>Over/Under</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2019</td>
<td>2019</td>
<td>2018</td>
<td>Month</td>
<td>2019</td>
<td>2018</td>
<td>Year</td>
</tr>
<tr>
<td>Special Pickups</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>34</td>
<td>34</td>
<td>0</td>
</tr>
<tr>
<td>New 40 Yd Box</td>
<td>7</td>
<td>4</td>
<td>3</td>
<td>30</td>
<td>24</td>
<td>6</td>
</tr>
<tr>
<td>New 20 Yd Box</td>
<td>1</td>
<td>4</td>
<td>(3)</td>
<td>29</td>
<td>37</td>
<td>(8)</td>
</tr>
<tr>
<td>40 Yd Box Service</td>
<td>24</td>
<td>17</td>
<td>7</td>
<td>175</td>
<td>154</td>
<td>21</td>
</tr>
<tr>
<td>20 Yd Box Service</td>
<td>18</td>
<td>13</td>
<td>5</td>
<td>78</td>
<td>80</td>
<td>(2)</td>
</tr>
<tr>
<td>Overage on Wt on Boxes</td>
<td>9</td>
<td>5</td>
<td>4</td>
<td>71</td>
<td>41</td>
<td>30</td>
</tr>
<tr>
<td>Compactor Box Service</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>29</td>
<td>31</td>
<td>(2)</td>
</tr>
<tr>
<td>Bagsters</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

2. The City wide clean up has begun. Boxes will be picked up at noon on Friday and re-delivered on Monday.

NEW BUSINESS
A. A Resolution Concerning Adoption of Avian Protection Plan. Resolution No. RUB-3-2019 was presented for the Board’s consideration as follows:
WHEREAS, the Board of Utilities Commissioners has oversight responsibilities on matters related to the City’s management of its utilities program; and

WHEREAS, the Board of Utilities Commissioners have approved and adopted various policies from time to time to meet the above-referenced goals; and

WHEREAS, the Board of Utilities Commissioners desire to adopt a plan related to actions to preserve and protect the Avian habitat.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF UTILITIES COMMISSIONERS OF THE CITY OF LA JUNTA, as follows:

SECTION 1. The attached policy entitled “La Junta Utilities Board Avian Protection Plan” shall become the policy of the City of La Junta.

SECTION 2. The effective date of this policy shall be upon passage of this Resolution.

MOTION TO ADOPT RESOLUTION NO. R-3-2019: Goodwin
SECOND: McKenzie
DISCUSSION: There was no discussion
VOTE: The motion carried 4-0 (Bourget absent)

B. City Manager’s Comments.
1. Early Settler’s Day is this Saturday. You may not see anyone from the fire/ambulance departments in the parade this year. They will be attending “Fire on the Plains” training this weekend.

C. City Attorney’s Comments.
1. A Resolution Concerning Adoption of Underground Damage Prevention. Resolution No. RUB-4-2019 was presented for the Board’s consideration as follows:

WHEREAS, the Board of Utilities Commissioners has oversight responsibilities on matters related to the City’s management of its utilities program; and

WHEREAS, the Board of Utilities Commissioners have approved and adopted various policies from time to time to meet the above-referenced goals; and

WHEREAS, the Board of Utilities Commissioners desire to adopt a plan for the management of underground damage prevention.

WHEREAS, the Colorado Department of Labor and Employment, Division of Oil and Public Safety has enacted Underground Damage Prevention Safety Commission Regulations; and
WHEREAS, these regulations are promulgated to establish rules for the Underground Damage Prevention Safety Commission responsibilities within the Excavation Requirements Act §9-1, 5401, et.seq., C.R.S. (the Act), and these regulations shall become effective June 14, 2019; and

WHEREAS, the Governor of the State of Colorado has appointed a Safety Commission whose purpose is to prevent injury to persons and damage to property when excavation is occurring; and;

WHEREAS, THE Safety Commission shall advise the Notification Association and other state agencies, the general assembly, and the local government on (a) best practices and training to prevent damage to underground utilities, (b) policies to enhance public safety, including the establishment and periodic updating of industry standards, including marking and documentation best practices and technology advancements, (c) policies and best practices to improve efficiency and cost savings to the Colorado 811 program, including the review, establishment, and periodic updating of industry standards, to ensure the highest level of productivity and service for the benefit of both excavators and owners and operators; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF UTILITIES COMMISSIONERS OF THE CITY OF LA JUNTA, as follows:

SECTION A: The City hereby adopts this resolution to delegate to the Safety Commission the City’s enforcement of its damage prevention safety program. This delegation is without waiver of Section 2-6 (1) of the Underground Damage Prevention Safety Commission Regulations or C.R.S. 9-1.5-104.2 (1)(c), which limits the authority of the Safety Commission with respect to remedies and penalties under the Act.

SECTION B: Pursuant to the provisions of Underground Damage Prevention Safety Commission Regulations, Section 2-6 Home Rule Entity, the City desires to adopt certain regulatory procedures in connection there with.

SECTION C: The Commission’s enforcement process shall apply to the city if the Safety Commission identifies an alleged violation of these regulations. In the event, the Safety Commission shall:

(a) Inform the City of the alleged violation.
(b) If requested by the City, the Commission shall suggest corrective action.
(c) In that even the City shall:
   (1) Adopt by resolution, ordinances, or other official action either:
      (a) Its own damage prevention safety program similar to that established pursuant to the Act;
   or
   (b) A waiver that delegates its damage prevention safety program to the Safety Commission.
(2) Notify the Safety Commission of the decision in subsection.

SECTION D: This resolution shall be effective upon passing.

MOTION TO ADOPT RESOLUTION NO. RUB-4-2019: Goodwin
SECOND: Pruyn
DISCUSSION: There was no discussion
VOTE: The motion carried 4-0 (Bourget absent)

D. Governing Body's Comments.
   1. There were no governing body comments.

There being no further business, the meeting adjourned at 4:36 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk